

Seattle Port Commission Audit Committee Meeting

Tuesday, February 1, 2011
 9:00 a.m. – 11:00 p.m.
 Port of Seattle Headquarters
 Pier 69
 Commission Chambers

Attendees:

Commissioner Rob Holland
 Commissioner Tom Albro
 Committee Public Member Christina Gehrke
 CEO Tay Yoshitani

Presenters:

Joyce Kirangi, Director, Internal Audit Department
 Lisa Lam, Senior Manager, Accounting & Financial Reporting

Staff:

Tom Barnard, Policy Analyst, Port of Seattle Commission

Agenda

Review and Approval of Audit Committee minutes for December, 2010, and January, 2011	Audit Committee
Approval of draft RFQ for external audit services	Lisa Lam, Senior Manager, Accounting & Financial Reporting
Review of current practices - Port's Travel and Entertainment Expenses	Joyce Kirangi, Director, Internal Audit Department
Lease Audits: Dollar Rent-A-Car Fox Rent-A-Car	Joyce Kirangi, Director, Internal Audit Department
Approval of 2011 Internal Audit Work Plan	Joyce Kirangi, Director, Internal Audit Department